



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

Metropolitan Historic Zoning Commission
Sunnyside in Sevier Park
3000 Granny White Pike
Nashville, Tennessee 37204
Telephone: (615) 862-7970
Fax: (615) 862-7974

METRO HISTORIC ZONING COMMISSION (MHZC) AGENDA

November 18, 2009

1417 Murfreesboro Road

2:00 p.m.

I. APPROVAL OF MINUTES

- a. October 28, 2009

II. CONSENT AGENDA

- a. **1st Avenue**

Application: Signage

District: Second Avenue Historic District

Council District: 6

Project Lead: Sean Alexander, sean.alexander@nashville.gov

III. NEW BUSINESS

- a. **1708 Ashwood Avenue**

Application: Construct rear addition and reduce side setback

District: Belmont-Hillsboro Neighborhood Conservation District

Council District: 18

Project Lead: Robin Zeigler, robin.zeigler@nashville.gov

- b. **2807 Belmont Boulevard**

Application: Addition

District: Belmont-Hillsboro Neighborhood Conservation District

Council District: 18

Project Lead: Sean Alexander, sean.alexander@nashville.gov

- c. **1516 Ordway Place**

Application: New Construction

District: Lockland Springs-East End Neighborhood Conservation District

Council District: 6

Project Lead: Matthew Schutz, matthew.schutz@nashville.gov

- d. **3501 Byron**

Application: Economic Hardship

District: Elmington Place Neighborhood Conservation District

Council District: 25

Project Lead: Robin Zeigler, robin.zeigler@nashville.gov

IV. OTHER BUSINESS

- a.** Revision of “Rules of Order and Procedure” Document
- b.** Review of Permits Issued by Staff
- c.** Administrative/ Legislative report

Metropolitan Historical Commission does not discriminate on the basis of age, race, sex, color, national origin, religion, or disability in admission to, access to, or operations of its programs, services, or activities. The commission does not discriminate in its hiring or employment practices. The following person has been designated to handle questions, concerns, complaints, requests for accommodation, or requests for additional information regarding the Americans with Disabilities Act: Yvonne Ogren, 3000 Granny White Pike, Nashville, TN 37204 phone: (615) 862-7970, fax: (615) 862-7974. The following person has been designated as the Metropolitan Government Title VI Coordinator to handle questions, concerns, complaints, or requests for additional information regarding Title VI of The Civil Rights Act: Shirley Sims-Saldana, Metro Human Relations Commission, 800 Second Avenue, South, 4th Floor; Nashville, TN 37210, phone: (615) 880-3391. Inquiries concerning non-discrimination policies other than ADA and Title VI compliance should be forwarded to: Metro Human Relations Commission, 800 Second Avenue, South, 4th Floor; Nashville, TN 37210, phone: (615) 880-3391.

HOW DOES THE MEETING WORK?

The Metropolitan Historic Zoning Commission meeting is open to the public. Please turn off all cell-phones. Each case follows this format:

- a. Staff will make a presentation about each project up for consideration and provide an analysis on how it does or does not meet the design guidelines.
- b. The applicant will have the opportunity to present and answer questions of the Commission.
- c. The public will have **two minutes** each to comment on the application. Please state your name and address for the record before making your comments. Please be sure to direct all comments to the microphone so that they are a part of the official record. (Comments may also be sent in advance to the project lead via email, fax or mail. Please see agenda for contact information.)
- d. The applicant has the option of responding to public comments, once all have been made.
- e. After all public comments, the Chair will close the “public hearing” which means there is no more opportunity for public or applicant comments, unless the Commission invites either back.
- f. The Commission will make a decision which could be to approve, disapprove, or approve with conditions. The applicant may also request that a decision be postponed.
- g. Appeals to decisions of the MHZC can be taken to a court of competent jurisdiction as provided for by law.
- h. If the project is approved or approved with conditions, the applicant will receive a permit in the mail, or it may be picked up at the office. The red permit placard must be posted so it can be clearly viewed from the main public right-of-way.
- i. A building permit may be necessary for the proposed project. Preservation Permits are not a substitute to a building permit. Contact Metro Department of Codes Administration, Howard School Building, 700 2nd Avenue South. (615) 862-6500 (615) 862-6514 fax.
- j. Projects that are disapproved will receive written notice of the Commission’s decision. These projects may be revised and resubmitted for review. The exact same project may not be resubmitted for review.

HINTS FOR PREPARING FOR THE MEETING

If you are not the applicant:

- Copies of the staff recommendations are available online prior to the meeting.
- If you are not the applicant, but would like to speak about a project, be sure to have your comments well organized so that you can share all your thoughts within the **two minute** time limit. Comments may also be sent in advance to the project lead via email, fax or mail. Please see agenda for contact information.
- If multiple people wish to speak on the same topic, consider selecting a spokesperson to speak for all of you.

If you are the applicant:

- Copies of the staff recommendations are available online prior to the meeting. Review it and contact your project lead with any questions you may have.
- Organize your notes well so that you are sure to cover every important aspect of your project during the presentation.
- Keep in mind that staff will present an overview of the project, prior to your presentation. You do not need to repeat what has already been said.
- If you plan to make an electronic presentation, please send to the project lead listed on the agenda, in advance.