

The Board of Directors of the Emergency Communications District (ECD) of Nashville and Davidson County met in regular session at the Metro Emergency Communications Center, 2060 15th Avenue South. Chair Cleo Duckworth called the meeting to order at 3:00p.m. and presided over the meeting with the following members present: Susan Mattson, William Johnson, Wayne Tucker, Joseph Sweat, Buford Tune, and James Robertson. Board members Michael Stewart and Eliud Trevino were absent. Others present included: Mark Lynam (ECD Admin); Duane Phillips, Rickey McWright, and Dwayne Vance (ECC); Jody Clinard (General Services); Mike Evans and Randy Johnson (Motorola); Pat Nolan (Dye, Van Mol & Lawrence), and Senator Joe Haynes (Legal Counsel).

Minutes

Mr. Tune made a motion for the Board to accept the minutes from the June 16, 2008 meeting. Mr. Sweat seconded the motion and it carried unanimously by voice vote.

Demo on Security System for Radio Transmitter Sites

Jody Cinnard from Metro's Radio Shop thanked the Board for providing funds to secure the radio transmitter towers. He presented a demonstration showing how the various sites are now monitored by cameras which can be accessed by his staff and other security personnel via Metro's telecommunications network.

ECC Training / Technology Requests

Mr. McWright presented the following items for the board's approval.

Item # 1 (Approved Budget Item)	
CAD Upgrade	\$1,349,500.00
Item # 2 (Approved Budget Item)	
Commvault (Disaster Recovery)	\$24,000.00
Item # 3 (Non Budget Item)	
EFD Pro QA Software & 1 year maintenance (Harding)	\$29,854.75
Item # 4 (Training Budget Item)	
Training for (2) Technology Employees	\$4,158.00
Dreamweaver CS3 Level 1	
Dreamweaver CS3 Level 2	
Photoshop CS3 Level 1	
Photoshop CS3 Level 2	
Photoshop CS3 Level 3 Web Production	
HTML 4.01 Web Authoring Level 1	
HTML 4.01 Web Authoring Level 2	
HTML 4.01 Web Authoring Level 3	
IIS Class MS 2694	
Item # 5 (Approved Budget Item)	
Software & Hardware utilized in Item # 4	\$1,975.00
Dreamweaver (Full version)	
Photoshop CS3 Extended (Full version)	
ACAD 6X8 USB Tablet (2)	
Item # 6 (Approved Budget Item)	
TENA Conference (Pigeon Forge, TN) 14 People	\$10,819.00
Includes Registration, Lodging, Meals, & Mileage	

Item # 7 (Approved Budget Item)
TIES Registration (Nashville) --- Two (2) People 30.00

Item # 8 (Approved Budget Item)
NIOA Conference (Reno, NV) --- Amanda Sluss, PIO \$1,751.05
Includes Registration, Lodging, Meals, & Airfare

After some discussion Mr. Tune made a motion for the Board to approve the purchases. Mr. Sweat seconded the motion and it carried unanimously by voice vote.

Carpet at Backup Center

Mr. McWright informed the Board that we are waiting for General Services to obtain quotes and make arrangements to have the carpet replaced at the Backup Center. We did determine that Metro is responsible for making any improvements to the building, not the Airport Authority from whom we lease the building.

Public Awareness Update

Mr. Nolan updated the Board on the following items:

- Clips were played of the new radio spots.
- Images were shown of the new outdoor billboards.
- Rescue Rex is going into his 15th season. He will have speaking parts in this year's shows.
- The Rescue Rex appearance schedule for September and October was presented.
- The 911 call analysis for June and July was discussed.
- Some 911 spots this year will be read on WPLN - Nashville Public Radio.

All Inclusive Update

Mr. Duane Phillips updated the Board on the following items:

- ECC is reaching out to the community. Amanda Sloss and Duane Phillips have attended numerous events and shows during the past month. Several that he noted were the Donelson/Hermitage Exchange Club and Channel 5's MorningLine and OpenLine.
- The ECC is transferring the calls that they receive involving non injury auto accidents on private property to Teleserv. This is being done because of the tremendous amount of time that it takes to explain to the caller that the Police Dept does not investigate these calls and to explain the procedure on how to report these accidents to the State.
- To avoid delays on 911 calls during shift changes, a procedure has been put in place for a police sergeant to be available at each precinct during shift changes to monitor 911 calls. The sergeant will pull a car off another call or pull someone out of roll call to respond to certain types of emergencies.
- New polo shirts have been added to the uniform selection. The employee will be allowed to select from a number of colors. The 911 patch will be embroidered on the shirt instead of being sewn on.
- The CALEA reaccreditation will take place next week. The inspectors will be on site August 24 – 26. During this time they would like to talk to some of the ECD board members.
- The Harding Backup Center is being readied for use during the presidential debate that will take place at Belmont University on October 7th. All personnel will move to the Backup Center on Friday, October 3rd, and remain at that site until Thursday, October 9th.

Adjournment

Meeting adjourned at 3:50pm.

Minutes submitted by Mark Lynam