

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

OCTOBER 13, 2009

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, October 13, 2009 at 8:30 a.m.

CSC MEMBERS: William H. Farmer, R. Steve Corbitt, C. Michael Allen, D. Billye Sanders and Jo Ann North

Announcement of Appeals Process, Metropolitan Code of Laws 2.68.030

(A) **MINUTES:** Approval of the minutes from the Regular Civil Service Commission meeting held on **September 8, 2009**

(B) **APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>FIRE</u>			
Thomas, Allison K.	Fire Assistant Chief	Promotion	09/16/09
Toon, Gordon J.	Fire Assistant Chief	Promotion	09/16/09
Walker, Edith K.	Fire Assistant Chief	Promotion	09/16/09
*Birdwell, David Wayne	Fire Assistant Training Officer	Return from Rollback	09/16/09
Campbell, Randall K.	Fire Captain	Promotion	09/16/09
^Hoover Jr, Charles F.	Fire District Chief	Return from Rollback	09/16/09
Roberts, Bradley G.	Fire Engineer	Promotion	09/16/09

*Return from Rollback from Fire Captain (PS6) to Fire Assistant Training Officer (PS7)

^Return from Rollback from Fire Captain (PS6) to Fire District Chief (PS7)

GENERAL SERVICES

Page, Karl E.	Equipment Mechanic	New Hire	08/24/09
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HISTORICAL COMMISSION

Zeigler, Robin E.	Historic Preservationist 2	New Hire	09/14/09
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INFORMATION TECHNOLOGY SERVICE

*Farris Sr., David R.	Information Systems Advisor 1	Class Change/Lateral	09/02/09
*Graves, Gene H.	Information Systems Advisor 1	Class Change/Lateral	09/02/09
^Lewis, Gregory C.	Information Systems Advisor 2	Class Change/Lateral	09/02/09
**Roselli, Joseph	Information Systems Div Manager	Class Change/Lateral	09/02/09

*Class Change from IS Manager (SR13) to IS Advisor 1 (SR13)

^Class Change from IS Division Manager (SR14) to IS Advisor 2 (SR14)

**Class Change from IS Advisor 2 (SR14) to IS Division Manager (SR14)

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PARKS</u>			
*Westfield, Richard D.	Golf Course Manager	Return from Medical Pension	08/28/09

*Return from Pension to same classification

POLICE

*Cuthbertson, Patrick L.	Police Officer 2	Class Change	09/13/09
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*Class change from Police Officer 1 to Police Officer 2

SOCIAL SERVICES

Johnson, Sonya E.	Program Supervisor	Re-Hire	09/28/09
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WATER SERVICES

*Hodges, Gregory T.	Customer Service Field Rep 2	Demotion	09/26/09
Fussell, Ricky D	Engineer 2	New Hire	09/19/09

*Demotion from Customer Service Field Rep 3 (SR7) to Customer Service Field Rep 2 (SR6)

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Bradley, Nicole L.	Emer Telecommunications Off 1	Dismissal	ECC	09/11/09
Guyton, Maesha L.	Emer Telecommunications Off 1	Resignation	ECC	08/27/09
Owen, Helen F.	Emer Telecommunications Off 4	Pension	ECC	08/17/09
Smoot, Barbara C.	Emer Telecommunications Trainee	Pension	ECC	09/04/09
Rucker Jr, Harvey L.	Emergency Medical Tech 2	Pension	Fire	09/05/09
Cotnoir, Ralph E.	Fire Captain	Pension	Fire	08/18/09
Meyer, Karl E.	Fire Fighter 2	Pension	Fire	08/31/09
Bennett Sr., David Clinton	Firefighter 3	Pension	Fire	08/29/09
Tran, Daniel T.	Paramedic 2	Resignation	Fire	08/24/09
Spray, Howard E.	Automotive Mechanic Leader	Pension	General Services	08/31/09
Pope, Thomas A.	Building Maintenance Mechanic	Resignation	General Services	08/24/09
Moore, Steven B.	Equipment & Supply Clerk 2	Resignation	General Services	09/08/09
Wordlaw, Johnny L.	Equipment Servicer	Resignation	General Services	09/08/09
Sandlin, Bobby D.	Maintenance & Repair District Supv	Pension	Parks	09/17/09
Sharp, James M.	Finance Manager	Resignation	Police	09/15/09
Kinney, Dylan T.	Police Officer 2	Resignation	Police	08/17/09
Kucenas, Adam J.	Police Officer 2	Resignation	Police	08/18/09
Morales Jr, Edwing R.	Police Officer 2	Dismissal	Police	09/15/09
Smith, Earl R.	Police Officer 2	Pension	Police	08/31/09
Anderson, Linda A.	Librarian 1	Pension	Public Library	08/31/09

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Smith, Tammy D.	Customer Service Field Rep 1	Pension	Public Works	08/24/09
Thomas, Vernon D.	Equipment Operator 3	Pension	Public Works	09/04/09
Hippensteel, Vernon D.	Signal Tech 3	Pension	Public Works	08/31/09
Flahardy, Sean D.	Correctional Officer 1	Resignation	Sheriff	08/21/09
Haggard, Billy W.	Correctional Officer 1	Dismissal	Sheriff	09/14/09
Kouhail, Ahmed	Correctional Officer 1	Resignation	Sheriff	09/17/09
Kouhail, Coleen	Correctional Officer 1	Resignation	Sheriff	08/24/09
Triplett, James	Correctional Officer 1	Dismissal	Sheriff	09/04/09
Howell, William R.	Correctional Officer 2	Dismissal	Sheriff	09/04/09
Longstreth II, Richard T.	Correctional Officer 2	Resignation	Sheriff	08/29/09
Werner, Brian G.	Finance Officer 2	Resignation	Social Services	09/18/09
Dowell, Deloris Y.	Office Support Rep 1	Pension	Social Services	09/18/09
Gray, Shelly E.	Equipment Operator 3	Pension	Water Services	09/04/09
Russell, Ronald E.	System Services Assistant Manager	Resignation	Water Services	08/19/09
Banniza, Charles E.	Water Maintenance Leader 1	Pension	Water Services	09/10/09
Schuller, Stephen A.	Water Maintenance Leader 2	Pension	Water Services	09/18/09

(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Historic Preservationist 2	OPEN	Historical Commission
Automotive Mechanic	OPEN	General Services
Emergency Telecommunications Supervisor	DEPT	Emergency Comm
Probation Officer Chief	DEPT	Juvenile Court
Library Manager 3-Special Collections	OPEN	Library
Industrial Electronics Technician 1	OPEN	Water

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
09/14/2007	Signal Technician 1	11	OPEN
01/30/2007	Customer Service Field Rep 1-Waste Management	23	OPEN
10/24/2007	Maintenance & Repair Worker 2-Paving/Milling	04	DEPT

DEPARTMENTAL ITEM**JUVENILE COURT**

Item #1: Judge Betty Adams Green requests approval for the following items:

- A. Request approval for Leave from Civil Service effective July 1, 2009 thru June 30, 2010 for:
 - a. L'Tannia H. Williams, Program Manager – Child Support Enforcement
 - b. Margo Cooper, Administrative Assistant - Child Support Enforcement

- B. Request approval for Out of Class Pay beyond the 100 days limit for Ms. Wendy Thurston, as a Probation Officer 3.
- C. Request approval for Open Range Promotional increase above maximum for Charles Ward, from Probation Officer 3 (SR12) to Chief Probation Officer (SR13).

HUMAN RESOURCES

The Human Resources Department submits the following for the Commission's consideration and appropriate action:

- Item #2: Report of Approved Departmental Amended Layoff Plan – Parks & Recreation
- Item #3: Report of Approved Departmental Layoff Plan – Sheriff's Office
- Item #4: Report of Approved Departmental Layoff Plan – Community Education Alliance
- Item #5: Ms. Michelle Renfro, requests approval of Leave from Civil Service status effective November 1, 2009 thru October 31, 2010. (Deferred from the September 8, 2009 meeting)
- Item #6: Departmental Layoff / Rollback Plans Update – Report for Commission only
- Item #7: Request for clarification regarding Back Pay request by Kevin Bledsoe, Parks & Recreation
- Item #8: Request to Review the Appeal of Layoff Action (Rollback) – Matthew McKenzie, Parks & Recreation (Deferred from the September 8, 2009 meeting)
- Item #9: Review Appeal of Medical Disqualification – Jeffrey Blevins, Applicant for Police Officer Trainee
- Item #10: Review Appeal of Medical Disqualification – Elizabeth Bednarcik, Applicant for Fire EMT - IV
- Item #11: Human Resources Updates / Reports
- Item #12: Communiqués from the public on pending hearings