

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

JULY 11, 2006

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, July 11, 2006 at 8:30 a.m.

CSC MEMBERS: Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Ms. D. Billye Sanders

(A) MINUTES: Approval of the minutes for the June 13, 2006 Civil Service Commission regular meeting.

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>FINANCE</u>			
West, Cathy J	Finance Manager	Promotion	06/05/06
*Woo, James	Systems Advisor 1	Dept Transfer/Promotion	05/22/06
Tomlinson, Patti L	Technical Specialist 1	New Hire	06/16/06

*Department Transfer from ITS (IS Application Analyst 1, SR10) to Finance (IS Advisor 1, SR13)

FIRE

Edgen, Deborah A	Office Support Rep 3	Promotion	06/1/06
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GENERAL SERVICES

Lewis, Judy A	Parts Supervisor	New Hire	06/19/06
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HUMAN RESOURCES

Hall, Ginger R	Human Resources Manager	Promotion	06/05/06
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JUVENILE COURT

Cothorn, Vicki L	Office Support Rep 2	Promotion	06/05/06
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PARKS

Bain, Chris E	Custodian 1	New Hire	06/02/06
Perry, Charles E	Custodian 1	New Hire	06/19/06
*Odom, Monique N.	Finance Officer 3	Dept Transfer/Promotion	06/19/06
^Burnett, Anthony S.	Maintenance & Repair Worker 1	Transition - Civil Service	06/09/06
^Carter, Dennis C	Maintenance & Repair Worker 1	Transition - Civil Service	06/09/06
Crittenden, Gayland T	Maintenance & Repair Worker 2	New Hire	06/12/06
Prescott, Jamie G	Maintenance & Repair Worker 2	Promotion	06/09/06
Thrower, William A.	Maintenance & Repair Worker 2	Promotion	06/09/06
Comer, Allan C	Maintenance & Repair Worker 3	New Hire	06/09/06

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PARKS</u>			
Foxx, Perry K	Maintenance & Repair Worker 3	New Hire	06/09/06
Sams, Stephen J	Park Ranger 1	New Hire	06/23/06
Bivens, Sandra D.	Parks & Recreation Superintendent	Promotion	05/19/06
**Cromwell, Charles C.	Recreation Leader	Transition - Civil Service	06/16/06
**Hassell, Richard W.	Recreation Leader	Transition - Civil Service	06/01/06
**Majors, Samuel A.	Recreation Leader	Transition - Civil Service	06/16/06
**Neal, Tabitha L.	Recreation Leader	Transition - Civil Service	06/01/06
Visnoski, Christopher C.	Recreation Leader	Promotion	06/16/06
**Wilson, Jeremy L.	Recreation Leader	Transition - Civil Service	06/09/06

*Department Transfer from Human Relations Commission (Program Specialist 3, SR10) to Parks (Finance Officer 3, SR12)

^Transition to CS from a Part Time Worker

**Transition to CS from a Seasonal Status

PLANNING COMMISSION

Dicken, Michelle Lynn	Planning Tech 1	New Hire	06/19/06
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POLICE

*Allison, Larry B	Police Officer 1	Class Change	06/23/06
*Barnes, Matthew B	Police Officer 1	Class Change	06/23/06
*Bevis, Zachariah J	Police Officer 1	Class Change	06/23/06
*Brown, Lawrence E	Police Officer 1	Class Change	06/23/06
*Carrigan, Virginia A	Police Officer 1	Class Change	06/23/06
*Collins, Stanley L.	Police Officer 1	Class Change	06/23/06
*Frith, Brandon L	Police Officer 1	Class Change	06/23/06
*Grindstaff, Matthew P	Police Officer 1	Class Change	06/23/06
*Grunow, Zachary L	Police Officer 1	Class Change	06/23/06
*Hartley, Ryan W	Police Officer 1	Class Change	06/23/06
*Jones, Michelle S.	Police Officer 1	Class Change	06/23/06
*Joyner Jr., Paul R.	Police Officer 1	Class Change	06/23/06
*Knight, Eric D	Police Officer 1	Class Change	06/23/06
*Reese, Craig D.	Police Officer 1	Class Change	06/23/06
*Rohweder, Shaun W	Police Officer 1	Class Change	06/23/06
*Schlegel, Michael L	Police Officer 1	Class Change	06/23/06
*Stasiak, Kimberly A	Police Officer 1	Class Change	06/23/06
*Wade, Dante D.	Police Officer 1	Class Change	06/23/06
*Ward, George N	Police Officer 1	Class Change	06/23/06
^Anding, Hope C.	Police Operations Assistant1	Dept Transfer/ Vol Reduction In Grade	06/01/06
Dixon, Stephen A	Police Security Guard 1	New Hire	06/01/06

*Class Change from Police Officer Trainee to Police Officer 1

^Department Transfer from Water (Office Support Rep 2, SR5), to Police (Police Operations Assistant 1, SR4)

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PUBLIC LIBRARY</u>			
Thomas, Terri L	Librarian 2	Promotion	06/05/06
Emery, Paul D	Property Guard 2	New Hire	06/19/06

PUBLIC WORKS

Banks, William G	Engineer In Training	New Hire	06/05/06
McCoy, Stacy M.	Office Support Rep 3	Promotion	06/05/06
*Berbiglia, Julie A	Program Specialist 3	Transition - Civil Service	06/06/06

*Transition to Civil Service from Emergency Status

SHERIFF

*Howell Jr., Napoleon A	Correctional Officer 1	Demotion	06/01/06
Beachboard, James L	Correctional Officer 2	Promotion	06/09/06
Cathey, Michael D.	Correctional Officer 2	Promotion	06/09/06
Denton, Parrish C	Correctional Officer 2	Promotion	06/09/06
England, Christopher M	Correctional Officer 2	Promotion	06/09/06
Gault, Robert	Correctional Officer 2	Promotion	06/09/06
Gruen, Christine V.	Correctional Officer 2	Promotion	06/09/06
McCollum, Daniel W.	Correctional Officer 2	Promotion	06/09/06
Miller, James O	Correctional Officer 2	Promotion	06/09/06
Norris, Justin L.	Correctional Officer 2	Promotion	06/09/06
Ransom, Mellnee K	Correctional Officer 2	Promotion	06/09/06
Steely, Daniel L.	Correctional Officer 2	Promotion	06/09/06
True, Keith T	Correctional Officer 2	Promotion	06/09/06
Welch, Anita M	Correctional Officer 2	Promotion	06/09/06
Miller, Richard W.	Correctional Officer Lieutenant	Promotion	06/06/06
Harrison II, Ricci L.	Correctional Officer Sergeant	Promotion	06/09/06

*Demotion from Correctional Officer 2, CO2 to Correctional Officer 1, CO1

SOCIAL SERVICES

Werner, Brian G.	Finance Officer 2	Dept Transfer/Promotion	06/05/06
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*Department Transfer from Sheriff (Correctional Officer 1, CO1) to Social Services (Finance Officer 2, SR10)

WATER SERVICES

Long Jr., William A.	Customer Service Field Rep 3	Promotion	06/03/06
Waddell, Christopher H.	Customer Service Field Rep 3	Promotion	06/03/06
*McPencow, Scott R	Finance Officer 3	Dept Transfer/Lateral	06/19/06
Pitts, Joe M	Water Maintenance Leader 1	Promotion	05/20/06

*Department Transfer/Lateral from Finance to Water Services

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Carter, James D.	Beer Permit Inspector 2	Dismissal	Beer Board	06/13/06
Gleaves, Keri N	Office Support Rep 3	Resignation	Codes Administration	06/02/06
Clark, David O.	Emer Telecommunications Off 1	Resignation	Emerg Comm Center	05/30/06
Gooch-McClain, Patrice A.	Emer Telecommunications Off 1	Resignation	Emerg Comm Center	05/25/06
Roberts, Amie S.	Emer Telecommunications Off 1	Resignation	Emerg Comm Center	05/23/06
Burt, Richard A.	Emer Telecommunications Off 3	Resignation	Emerg Comm Center	06/02/06
Edwards, Christopher J.	Finance Admin	Resignation	Finance	05/31/06
Shrem, Paul K	Finance Manager	Resignation	Finance	05/24/06
Inthavong, Chiengchay	Finance Officer 2	Resignation	Finance	06/02/06
Tuggle, Robert E	Fire Captain	Pension	Fire	06/07/06
Moore, Constance L	Professional Specialist	Resignation	Fire	06/14/06
Holt, Stacey R	Application Tech 1	Resignation	General Services	05/16/06
Lindsey, Scott B	Program Manager 1	Resignation	Human Resources	06/02/06
Febles, Bryan I.	IS Operator Systems Analyst 1	Resignation	ITS	05/19/06
Plante, Robert A	Systems Advisor 2	Resignation	ITS	06/02/06
King, Carolyn G.	Special Programs Coordinator	Pension	Parks	05/31/06
Powell, John J.	Police Officer 1	Dismissal	Police	06/06/06
Hughes, Sandra H.	Police Operations Assistant 1	Resignation	Police	06/04/06
McClanahan, Kelli E.	Archives Assistant 2	Resignation	Public Library	05/19/06
Morin, Christopher C	Librarian 2	Resignation	Public Library	06/09/06
Farrar, Bruce S.	Library Admin	Resignation	Public Library	06/07/06
Oakes III, William T.	Library Associate 1	Resignation	Public Library	05/19/06
Jones, Donald C.	Equipment Operator 2	Resignation	Public Works	05/10/06
Hendrix, Bobby R.	Maintenance & Repair Leader 2	Pension	Public Works	06/01/06
Croux, Jason C.	Correctional Officer 1	Resignation	Sheriff	06/02/06
Dean, Angela D.	Correctional Officer 1	Resignation	Sheriff	05/22/06
Jackson, Michael D.	Correctional Officer 1	Resignation	Sheriff	06/02/06
Moore, Lorraine D.	Correctional Officer 1	Resignation	Sheriff	06/09/06
Taylor, Steven A.	Correctional Officer 1	Resignation	Sheriff	05/23/06
Fuller, Eric P	Correctional Officer 2	Resignation	Sheriff	05/27/06
Burgess, Gabriel C	Correctional Officer Sergeant	Resignation	Sheriff	06/02/06
Aldridge, Tameka D.	Homemaker	Resignation	Social Services	05/23/06
Whitmore, Nellie K	Custodian 2	Resignation	Water Services	05/26/06

(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Applications Tech 3 - Accounts	Dept	Finance
Finance Manager - Architect	Dept	Finance
Finance Officer 2 - Contracts	Open	Finance
Technical Specialist 1- Interiors	Open	Finance
Compliance Inspector 2 - Human Relations	Open	Human Relations
Library Administrator - Branch	Open	Library
Finance Officer 3 - Parks	Open	Parks
Recreation Leader - Aquatics	Open	Parks
Maintenance & Repair Leader 1 - Golf	Dept	Parks
Maintenance & Repair Worker 1-Golf	Open	Parks
Planning Technician 1	Open	Planning
Police Operations Analyst 1	Open	Police
Police Operations Supervisor	Dept	Police
Engineering Tech 3 - Stormwater	Dept	Water Services
Office Support Manager	Dept	Water Services

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
10/13/04	Finance Administrator - Accounts	18	Open
09/20/05	Library Manager 3 - Edmondson	13	Open

DEPARTMENTAL ITEMS**FIRE**

Item #1: Chief Stephen Halford requests Extended Administrative Leave with pay for Adrian Scott, Firefighter, for an additional ten (10) days pending an investigation and hearing.

JUVENILE COURT

Item #2: Judge Betty Adams Green requests approval for the following:

a. Increment Advance for the following:

1. Isauro Benavides, Security Officer Coordinator, Step 5 to Step 6, effective July 10, 2006
2. Sonja Davidson, Warrant Officer 1, Step 5 to Step 6, effective July 10, 2006
3. Shelly Hudson, Probation Officer 2, Step 2 to step 3, effective July 10, 2006

b. Leave from Civil Service Status July 1, 2006 to June 30, 2007 for:

1. L'Tannia H. Williams, Program Manager – Child Support Enforcement
2. Margo Cooper, Administrative Assistant – Child Support Enforcement

HUMAN RESOURCES

Ms. Dorothy S. Berry, Interim Director, submits the following for the Commission's consideration and appropriate action:

Item #3: Request approval of revision to Policy 5.6 B-I - Upgrades for Targeted Classifications

Item #4: Review of Order - Xay Phasavath, Police/Dismissal

Item #5: Review of Initial Order – Richard Tate, Sheriff's Office/1 Day Suspension

Item #6: Review of Initial Order – Claude Grant, Water Services, (Deferred from May 9, 2006)

Item #7: Communiqués from the public on pending hearings

NOTE: A Public Hearing and then an Administrative Hearing will follow the regular Civil Service meeting today.



Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 862-6640