

AGENDA

METROPOLITAN CIVIL SERVICE COMMISSION

JANUARY 10, 2006

PLACE & TIME: Civil Service Conference Room, Suite 163, 222 Building, 3rd Avenue North, Nashville, Tennessee, January 10, 2006 at 8:30 a.m.

CSC MEMBERS: Mr. William H. Farmer, Mr. R. Steve Corbitt, Mr. Michael Allen, Ms. Ervina Jarrett and Ms. D. Billye Sanders

NOTE: Appointment of New Commission Member: **Ms. D. Billye Sanders**

(A) MINUTES: Approval of the minutes for the **December 13, 2005** Civil Service Commission regular meeting.

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>EMERGENCY COMMUNICATION CENTER</u>			
Trotter, Deon L.	Emer Telecommunications Officer 1	New Hire	12/12/05
Campo, Apryl R.	Emer Telecommunications Officer 1	New Hire	12/12/05
Ford, D'ann R.	Emer Telecommunications Officer 1	New Hire	12/12/05
Hayes, Kelly M.	Emer Telecommunications Officer 1	New Hire	12/12/05
McGee, Kristy A.	Emer Telecommunications Officer 1	New Hire	12/12/05
Spivey, Audrey J.	Emer Telecommunications Officer 1	New Hire	12/12/05
Winbush, Adrienne A.	Emer Telecommunications Officer 1	New Hire	12/12/05

FINANCE

Carlton, Janice D.	Administrative Assistant	Promotion	12/05/05
Dodson, Donald R.	Auditing Manager	Promotion	12/05/05
Carr, Philip D.	Finance Manager	Promotion	12/05/05
Majors, Herbert L.	Finance Manager	Promotion	12/05/05
*Johnson Elizabeth A.	Finance Officer 2	Transition - Civil Service	12/19/05

*Department Transfer from JIS (Office Support Manager, SR9) to General Services (Finance Officer 2, SR 10)

FIRE

Agnew, Justin K.	Emergency Medical Tech 1	New Hire	12/01/05
Baker, Christy C.	Emergency Medical Tech 1	New Hire	12/01/05
Bates, Connie S.	Emergency Medical Tech 1	New Hire	12/01/05
Brantley, Richard D.	Emergency Medical Tech 1	New Hire	12/01/05
Davis, Jeffrey K.	Emergency Medical Tech 1	New Hire	12/01/05
Davis, Jeremy Michael	Emergency Medical Tech 1	Rehire	12/01/05
Fuson, Matthew L.	Emergency Medical Tech 1	New Hire	12/01/05
Giles III, Arthur	Emergency Medical Tech 1	New Hire	12/01/05
Hale, David E.	Emergency Medical Tech 1	Promotion	12/01/05
Huff-Dobson, Mary J	Emergency Medical Tech 1	New Hire	12/01/05
Knipfer, Joseph R.	Emergency Medical Tech 1	New Hire	12/01/05
Myers, Cameron M.	Emergency Medical Tech 1	Rehire	12/01/05
Shelby, Justin L.	Emergency Medical Tech 1	Rehire	12/01/05
Thomas, Jamie S.	Emergency Medical Tech 1	New Hire	12/01/05
Tolbert, Jeremy L.	Emergency Medical Tech 1	New Hire	12/01/05
Vivrette, Jennifer L.	Emergency Medical Tech 1	New Hire	12/01/05

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>FIRE</u>			
Smith, Heather L.	Office Support Rep 2	New Hire	12/01/05
Felts, Gary B.	Paramedic 1	New Hire	12/01/05
Gallup, Erik M.	Paramedic 1	New Hire	12/01/05
Holzemer, Thomas F.	Paramedic 1	New Hire	12/01/05
Sisk, Michael W.	Paramedic 1	New Hire	12/01/05
Smith, Jimmy A.	Paramedic 1	New Hire	12/01/05
Tran, Daniel T.	Paramedic 1	New Hire	12/01/05

GENERAL SERVICES

Epley, Karen D.	Application Tech 2	Promotion	12/05/05
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HUMAN RESOURCES

Currey, Mary A.	Human Resources Analyst 3	Promotion	12/12/05
*Greer, Marla M.	Information Systems Specialist	Dept Transfer/Lateral	12/01/05

*Department Transfer from Finance to Human Resources, same classification

INFORMATION TECHNOLOGY SERVICES

Duke Jr., Danny C.	Information Systems Operations Analyst 2	New Hire	12/05/05
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PARKS

Jones, Jacqueline H.	Parks & Recreation Superintendent	Promotion	12/02/05
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POLICE

*Hale, Randy	Info Systems Application Analyst 1	Dept Transfer/ Vol Reduction In Grade	12/01/05
^Meredith, Sara L.	Paralegal	Depart Transfer/Lateral	12/01/05
**Baker, Candace D.	Police Officer 1	Class Change	12/16/05
**Baker, Trenton R.	Police Officer 1	Class Change	12/16/05
**Chisholm, Justin S.	Police Officer 1	Class Change	12/16/05
**Denson, Faye Y.	Police Officer 1	Class Change	12/16/05
**Espinosa, Sergio A.	Police Officer 1	Class Change	12/16/05
**Fulbright, Amy E.	Police Officer 1	Class Change	12/16/05
**Hafley, Curtis R.	Police Officer 1	Class Change	12/16/05
**Hannah, Michael D.	Police Officer 1	Class Change	12/16/05
**Hinson, Cody G.	Police Officer 1	Class Change	12/16/05
**Keeler, Derek C.	Police Officer 1	Class Change	12/16/05
**King, James E.	Police Officer 1	Class Change	12/16/05
**Pirtle, Julian M.	Police Officer 1	Class Change	12/16/05
**Powell, John J.	Police Officer 1	Class Change	12/16/05
**Pryor, John	Police Officer 1	Class Change	12/16/05
**Rivera, Christian	Police Officer 1	Class Change	12/16/05

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
**Ryan Jr., Michael G.	Police Officer 1	Class Change	12/16/05
**Sears, Matthew P.	Police Officer 1	Class Change	12/16/05
**Stanley, Jack A.	Police Officer 1	Class Change	12/16/05
**Terry, Wesley R.	Police Officer 1	Class Change	12/16/05
**Williams, Atif D.	Police Officer 1	Class Change	12/16/05
**Woosley, Ted C.	Police Officer 1	Class Change	12/16/05
Newbern, Daniel David	Police Officer 2	Re-Employment	12/01/05

*Department Transfer from ITS (IS Application Analyst 2, SR11) to Police (IS Application Analyst 1, SR10)

^Department Transfer from Legal to Police, same classification

**Class Change from Police Officer Trainee (PS 2) to Police Officer 1 (PS 3)

PUBLIC LIBRARY

Blackburn, Kristin J.	Library Associate 1	Promotion	12/19/05
Smothers, Nikeisha L.	Library Associate 1	Rehire	12/19/05

PUBLIC WORKS

^Majors Jr., Donald A.	Equipment Operator 2	Reclassification	12/19/05
Grempler, Kristofer K.	Maintenance & Repair Worker 1	New Hire	12/05/05
White, Michael S.	Maintenance & Repair Worker 1	New Hire	12/05/05
*Linville, Delaine B.	Professional Specialist	Depart Transfer/Lateral	12/05/05

^Reinstated to prior classification

*Department Transfer from Human Resources to Public Works, same classification

SHERIFF

Santiago, Maritza	Case Worker 2	New Hire	12/12/05
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SOCIAL SERVICES

Davis, Michelle C.	Contract Admin	New Hire	12/05/05
Harris, Clifton E.	Contract Admin	New Hire	12/12/05
Stewart, Lee T.	Contract Admin	New Hire	12/12/05
Brady, Lisa A.	Homemaker	New Hire	12/19/05
*Ives, William R.	System Services Manager	Dept Transfer/Lateral	12/13/05

*Department Transfer from Finance (Finance Manager, SR14) to Social Services (System Services Manager, SR14)

WATER SERVICES

Harrington, Ken R.	Engineering Tech 3	Re-Hire	12/17/05
*Freistuhler, David J.	Industrial Mechanic 1	Vol Reduction In Grade	11/19/05
Frazier IV, John W.	Service Rep 1	Promotion	12/03/05
Parks-Bellamy, Jennifer L.	Service Rep 1	New Hire	12/03/05

*Voluntary Reduction in Grade from Treatment Plant Shift Operator (TS 9) to an Industrial Mechanic (TG11)

(C) TERMINATIONS/ PENSIONS

<u>Name</u>	<u>Classification</u>	<u>Type</u>	<u>Department</u>	<u>Date</u>
Long, Debra J.	Emer Telecommunications Off 1	Resignation	Emerg Comm Ctr	11/21/05
Phillips, Debra M.	Emer Telecommunications Off 1	Dismissal	Emerg Comm Ctr	11/18/05
Taylor, Marilyn M.	Emer Telecommunications Off 1	Resignation	Emerg Comm Ctr	12/05/05
Fisher, Betty F	Emer Telecommunications Supv	Pensioned	Emerg Comm Ctr	12/14/05
Tharp, William A.	Finance Officer 3	Resignation	Finance	11/14/05
Collins, Stephen J.	Equipment Mechanic	Pensioned	General Services	11/03/05
McKinney, Richard L.	Chief Info Officer	Resignation	Information Tech Srv	11/11/05
Newman, Kevin M.	Information Systems App Tech 2	Resignation	Information Tech Srv	11/11/05
Davis, Casandra A.	Information Systems Manager	Resignation	Information Tech Srv	11/23/05
Garvin, Jeffery A.	Maintenance & Repair Worker 2	Resignation	Parks	11/29/05
Morris, Amanda L	Recreation Leader	Resignation	Parks	11/18/05
Taylor, Lindsay W.	Planning Tech 1	Resignation	Planning Commission	11/11/05
Cork, Sherry L	Police Operations Coordinator 1	Pensioned	Police	11/30/05
Johnson, Kevin C.	Police Security Guard 1	Resignation	Police	12/06/05
Miller, Hannah M	Administrative Services Officer 1	Resignation	Public Library	11/18/05
Nicholson, Nancy E	Circulation Assistant 2	Pensioned	Public Library	11/30/05
Meeker Jr., Charles W.	Library Manager 3	Pensioned	Public Library	12/01/05
Wells, Christopher J.	Equipment Operator 2	Resignation	Public Works	12/30/05
Horner, Jeffrey T.	Equipment Operator 3	Dismissal	Public Works	11/30/05
Fletcher, Daniel L.	Maintenance & Repair Worker 1	Dismissal	Public Works	11/30/05
Glenn, Ronald O.	Maintenance & Repair Worker 1	Resignation	Public Works	12/30/05
Watkins, Derrick D	Maintenance & Repair Worker 1	Dismissal	Public Works	11/22/05
Baker, Alan D	Maintenance & Repair Worker 3	Resignation	Public Works	12/16/05
Shaw, Charles M.	Sanitation Worker	Resignation	Public Works	11/16/05
Benefield, Michael W.	Correctional Officer 1	Deceased	Sheriff	11/27/05
Johnson, John P.	Correctional Officer 1	Dismissal	Sheriff	11/29/05
Watson, Luther G	Administrative Assistant	Pensioned	Water Services	11/30/05
Fisher, Valerie A.	Office Support Rep 1	Resignation	Water Services	11/18/05
Slate Jr., Sam	Treatment Plant Tech 2	Pensioned	Water Services	12/16/05
Black, Garry E	Water Maintenance Tech 3	Pensioned	Water Services	12/11/05

(D) ELIGIBILITY REGISTER REPORT- ESTABLISHED

<u>Classification</u>	<u>Type</u>	<u>Requesting Department</u>
Auditing Manager	Dept	Finance
Finance Administrator	Dept	Finance
Finance Manager	Dept	Finance
Applications Tech 2-Shared HR	Open	General Services
Finance Officer 2 - Payment Services	Open	General Services
HR Analyst 3 - Shared Services	Metro	General Services
HR Analyst 3	Dept	Human Resources
IS Division Mgr - Operations	Open	ITS
IS Operations Analyst 3	Dept	ITS
IS Applications Tech 2 - Net	Dept	ITS
IS Applications Analyst 2 - Library	Open	Library
Building Maintenance Worker	Open	Municipal Auditorium
Engineer 2 - Traffic	Dept	Public Works
Administrative Specialist - PW	Dept	Public Works
Contract Admin - Quality Management	Open	Social Services
Contract Admin - Homeless	Open	Social Services
Service Rep 1 - Customer Service	Open	Water
Service Rep 1 – Customer Service	Dept	Water

REGISTERS ABOLISHED

<u>Date Established</u>	<u>Classification</u>	<u>Number On Register</u>	<u>Register</u>
04/19/2005	Customer Service Field Rep 1-Waste	15	Open

DEPARTMENTAL ITEMS**PUBLIC WORKS**

Item #1: Mr. John W. (Billy) Lynch, Director, requests approval of Employee Performance Bonus Awards as follows:

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>BONUS AMOUNT</u>
Rick Kirkpatrick	Technical Specialist 2	\$650
Tracy Luton	Engineer Tech 3	\$500
Walter Knauf	Engineer 2	\$500
Shelia Knight	Engineer 1	\$450
Jim Snyder	Engineer 3	\$450
Charissa Mishu	Engineer in Training	\$400
Roy Brock Sanitation	Supervisor	\$500
Marcus Jackson	Sanitation Supervisor	\$500
Richard Davidson	Engineer Tech 3	\$500
Ricky Lloyd	Sanitation Supervisor	\$500
Ricky Beshearse	Sanitation Supervisor	\$500
Jack Tucker	Waste Mgmt Superintendent	\$450
Cheryl Harrington	Administrative Specialist	\$450
Sharon Smith	Facilities Coordinator	\$450
Sherry Sloan	Recycling Coordinator	\$350
Vivian Hubble	Office Support Specialist 2	\$350
Kimberley Ghee	Office Support Specialist 2	\$350
Regina Farmer	Office Support Specialist.	\$350
Wilson Tuttle	Sanitation Supervisor	\$350

HUMAN RESOURCES

Ms. Dorothy S. Berry, Interim Director, submits the following for the Commission's consideration and appropriate action:

Item #2: Report - Appeal of Medical Disqualification - Brett Bjork, Applicant for Police Officer Trainee (deferred from December 13th meeting)

Item #3: Approval of language revision to Civil Service Policy 7.2 B-1 (revision in wording - "Exclusive Bargaining Agent")

Item #4: Approval of Revision to Civil Service Policy 5.7 C-1-Exempt Overtime Pay in Emergency Situations

- Item #5: Petition for Reconsideration of Final Order – Kendall Jaeger, Police
Appeal of Grievance Decision
- Item #6: Approval of Memorandum of Understanding (MOU) with Fire Fighters Local 140
- Item #7: Communiqués from the public on pending hearings

